



BOARD OF SUPERVISORS MEETING  
TUESDAY, FEBRUARY 16, 2021  
6:00 PM

[Susan M. Adams](#), County Administrator

Board of Supervisors Meeting Room

171 Price Lane, Appomattox, Virginia 24522  
[www.AppomattoxCountyVA.gov](http://www.AppomattoxCountyVA.gov)

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## BOARD OF SUPERVISORS

Call to Order - Chairman Carter  
Pledge of Allegiance  
Invocation - Mr. Hogan  
Setting of Agenda

## WORK SESSION - 6:00 P.M.

### CITIZEN PUBLIC COMMENT PERIOD

*This time is provided by the Board to allow citizens the opportunity to address the Board on issues of importance to the citizen. No individual citizen shall be permitted to address the Board for more than three (3) minutes.*

### APPEARANCES

*These scheduled times are provided by the Board to allow citizens and organizations outside the County Government to discuss matters of importance with the Board.*

1. [21-1878](#)      **Mr. Aaron B. Hawkins, CPA, CFE  
Robinson, Farmer, Cox Associates**  
  
Mr. Aaron Hawkins, Auditor with Robinson, Farmer, Cox Associates will be presenting the FY 2020 Audit report.  
  
**STAFF RECOMMENDATION:** Approve the FY2020 Audit as presented by the Auditor, Aaron Hawkins.  
  
Department:                      Board of Supervisors, Administration
2. [21-1879](#)      **Mr. Warren Kane, CEO B2X Online**  
  
Mr. Warren Kane, CEO, of B2X Online has requested to appear before the Board to provide an update on the recent expansion of broadband services in Appomattox County.  
  
Department:                      Board of Supervisors, Administration
3. [21-1880](#)      **Janice Marston and Annie Trent, Carver-Price Legacy Museum Board**  
Janice Marston and Annie Trent, representing the Carver-Price Legacy Museum Board, requested to appear before the Board of Supervisors to provide an update on the progress that the Board has made towards obtaining the necessary requirements to apply for grant funds.  
Department:                      Board of Supervisors, Administration

### ACTION ITEMS

4. [21-1883](#)      **School - Coronavirus Relief Fund and Security Grant**

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Appomattox County Public Schools is requesting appropriation of the following additional Coronavirus Relief Funds and Security Grant:

CARES Set A-side ESSER and GEERS	\$15,462.73
School Security Equipment Grant	\$173,200.00
Reallocated 2019 School Security Equipment Grant	\$3,895.00
<b>TOTAL:</b>	<b>\$192,557.73</b>

Department: Board of Supervisors, Administration

Documents: [School Supplemental Appropriation Request.pdf](#)

5. [21-1888](#)

**CVPDC Hazard Mitigation Plan Update**

Please find attached some information on the Central Virginia Planning District Commission Hazard Mitigation Plan 2020 update. Ms. Kelly Hitchcock, Planning & Development Director, CVPDC, will be at the March Board of Supervisors meeting to present the plan. Following her presentation, a resolution to adopt the plan will be available for your consideration.

Department: Board of Supervisors, Administration

Documents: [Draft CVPDC HMP Appomattox County BOS Summary.docx](#)

6. [21-1877](#)

**Commissioner of the Revenue Refund Requests**

Mrs. Sara Henderson, Commissioner of the Revenue is requesting the following to be paid from line item 1209-5803.

1) Refund Financial Services Vehicle Trust/BMW Financial Services **\$453.93** for 2020 Personal Property taxes paid on a leased vehicle. The vehicle was sold on 8/7/19.

**STAFF RECOMMENDATION: Consider the above refund submitted from the Commissioner of the Revenue and supplement \$453.93 to 1209-5803. No new local funds are required.**

Department: Board of Supervisors, Administration

Documents: [Commissioner of the Revenue Refund Requests.pdf](#)

**COMMITTEE APPOINTMENTS**

7. [21-1881](#)

**Committee/Board Re-Appointments/Appointments**

At the January 19, 2021 Board meeting, the following Committee appointments were tabled to the February 16, 2021 meeting.

1- Planning Commission - Ms. Annie Trent's and Mr. Earl Dickerson's Planning Commission terms expired on December 31, 2020. Please consider appointment/reappointment of the Piney Mountain District (Trent) and the

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Falling River District (Dickerson) to the Planning Commission with a 4-year term limit, expiring on December 31, 2024.

2- Courtland Park Foundation Board - Appoint a member to the Foundation Board to fill the vacancy of Dr. Paul Harvey. The Courtland Foundation Board of Directors held its regularly scheduled monthly meeting on Monday, February 1st and voted to recommend Anne Dixon for consideration by the Board of Supervisors for this appointment.

Department: Board of Supervisors, Administration

## **CONSENT AGENDA**

*The Consent Agenda includes approval of all Bills, Minutes, Supplemental Appropriations, Line Item Transfers, and Fund Transfers. Any item on the Consent Agenda shall be removed from the Consent Agenda at the request of any Board member prior to the vote on the Consent Agenda. Items removed from the Consent Agenda shall be considered by the Board individually in order in which they were removed from the Consent Agenda immediately following consideration of the Consent Agenda.*

8. [21-1867](#) **Invoices Submitted for Payment**

Please review the attached invoices and approve for payment:

February 4, 2021	\$47,886.06
February 12, 2021 - CSA	\$169,168.44
February 16, 2021	\$184,097.38
<b>TOTAL:</b>	<b>\$401,151.88</b>

STAFF RECOMMENDATION: Please review and consider approval of the attached invoices for payment.

Department: Board of Supervisors, Administration

Documents: [Invoices Submitted for Payment.pdf](#)

9. [21-1868](#) **Minutes**

Please review the following DRAFT minutes for approval:

January 19, 2021 Regular Board of Supervisors Meeting

February 2, 2021 Board of Supervisors Work Session

Department: Board of Supervisors, Administration

Documents: [January 19, 2021 BOS Meeting Minutes.PDF](#), [February 2, 2021 BOS Work Session Minutes.pdf](#)

10. [21-1871](#) **Electoral Board**

Please transfer by consent **\$1,108.80** from 1301-3002 Professional Services and supplement to 1302-1003 Part-Time Salaries.

**STAFF RECOMMENDATION: No new local funds are required.**

Department: Board of Supervisors, Administration

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11. [21-1875](#) **Courthouse Security Fund**  
Please transfer by consent **\$40,090.63** from the Courthouse Security Fund and supplement to **3102-1006** Courthouse Security Position.  
**STAFF RECOMMENDATION: No new local funds are required.**  
Department: Board of Supervisors, Administration
12. [21-1872](#) **Clerk of the Circuit Court**  
Please supplement by consent and appropriate the following:  
2106-3002 Professional Services **\$12,111.00**  
RE: Funds received from the Circuit Court Records Preservation Program Grant.  
**STAFF RECOMMENDATION: No new local funds are required.**  
  
Department: Board of Supervisors, Administration
13. [21-1874](#) **Sheriff's Department**  
Please supplement by consent and appropriate the following:  
3102-1007 Traffic Safety Overtime **\$16,000.00**  
RE: 2021 Fines & Forfeitures from General District Court collections.  
**STAFF RECOMMENDATION: No new local funds are required.**  
  
Department: Board of Supervisors, Administration
14. [21-1870](#) **Comprehensive Services - CSA**  
Please supplement by consent and appropriate the following:  
5310-3001 Professional Services **\$11,431.46**  
RE: Reimbursement from the Department of Social Services for services paid through CSA.  
**STAFF RECOMMENDATION: No new local funds are required.**  
  
Department: Board of Supervisors, Administration
15. [21-1873](#) **Public Utilities - Waterline**  
Please supplement by consent and appropriate the following:  
082-1800-5898 Water (Wholesale) **\$10,980.81**  
082-1800-5203 Telecommunications **\$54.25**  
082-1800-5101 Electrical Services **\$480.73**  
**TOTAL: \$11,515.79**  
RE: Reimbursement from the Town of Appomattox for waterline expenses.
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**STAFF RECOMMENDATION: No new local funds are required.**

16. [21-1882](#) Department: Board of Supervisors, Administration  
**Department of Social Services**  
Please supplement by consent and appropriate the following:
- |               |            |                    |
|---------------|------------|--------------------|
| 5301-2002     | VRS        | \$12,561.99        |
| 5301-2006     | Group Life | \$916.86           |
| 5301-2002     | ICMA-RC    | \$1,301.30         |
| <b>TOTAL:</b> |            | <b>\$14,780.15</b> |

RE: Reimbursement from DSS for January 31, 2021 payroll deductions.

**STAFF RECOMMENDATION: No new local funds are required.**

17. [21-1876](#) Department: Board of Supervisors, Administration  
**Treasurer's Office**  
Please supplement by consent and appropriate the following:
- |           |           |                    |
|-----------|-----------|--------------------|
| 1213-5808 | DMV Stops | <b>\$11,875.00</b> |
|-----------|-----------|--------------------|

**STAFF RECOMMENDATION: No new local funds are required.**

18. [21-1869](#) Department: Board of Supervisors, Administration  
**J. Robert Jamerson Memorial Library**  
Please supplement by consent and appropriate the following:
- |               |                 |                 |
|---------------|-----------------|-----------------|
| 7301-5411     | Books           | \$67.00         |
| 7301-5401     | Office Supplies | \$447.25        |
| <b>TOTAL:</b> |                 | <b>\$514.25</b> |
- STAFF RECOMMENDATION: No new local funds are required.  
Department: Board of Supervisors, Administration

**ITEMS REMOVED FROM CONSENT**

**ATTORNEY'S REPORT**

**ADMINISTRATOR'S REPORT**

**SUPERVISOR CONCERNS**

*This time is for individual Board members to share information with other members of the Board and the public. Items presented under this heading requiring action will be for a future meeting agenda or to request additional information from staff members. No item presented under this heading shall be acted upon at this meeting without the unanimous consensus of the Board.*

**UPCOMING MEETINGS**

**Tuesday, February 23, 2021 @ 6:00 PM**  
Board of Supervisors Work Session  
Board of Supervisors Meeting Room

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171 Price Lane, Appomattox,  
Virginia

**Tuesday, March 9, 2021 @ 6:00 PM**

Board of Supervisors Work Session  
County Administration Conference Room  
153A Morton Lane, Appomattox, Virginia

**ADJOURNMENT**